

**HAY TOWNSHIP HALL RENTAL AGREEMENT**  
1220 E. HIGHWOOD RD. BEAVERTON, MI 48612  
989-426-1821 OR 989-426-4836

Hall will be rented for (check one):

Anniversary	_____	Funeral	_____
Benefit	_____	Graduation	_____
Education	_____	Meeting	_____
*Other	_____	Shower	_____

\*Other (list type of function)

\_\_\_\_\_

Rental Date: \_\_\_\_\_  
Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Renters Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Check one: Resident: \_\_\_\_ Non-Resident: \_\_\_\_

Price:

Security Deposit: **\$25** Check # \_\_\_\_\_

Rental Fee: Check one:

\_\_\_\_ 3 hours, no kitchen **\$25** \_\_\_\_\_ Non-profit organization **\$50**

\_\_\_\_ 5 hours, with use of kitchen **\$75** Check # \_\_\_\_\_

**Hall Policy:**

There will be NO BAKING OR COOKING in kitchen facilities, WARM UPS ONLY.

No tape on drywall. The attached Rental Agreement must be signed before using the hall.

**Security Deposit:**

REFUNDED ONLY UPON THE FOLLOWING CONDITIONS: Clean up completed and includes:

Removing trash. Wash off tables & chairs (any pop/food stains must be removed).

Tables & chairs will be checked before deposit is returned.

Sweep & mop floor. Clean restroom & kitchen. No physical damage to building, contents or grounds.

**Hall Capacity:** 67

TOWNSHIP OFFICIAL'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

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Between the TOWNSHIP OF HAY (LESSOR) AND \_\_\_\_\_  
(LESSEE) on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, regarding the rental for PERSONAL USE of the  
HAY TOWNSHIP HALL, at 1220 E. Highwood Rd. Beaverton, MI 48612, as follows:

1. The Lessee shall not assign, transfer or sublet this lease on said premises, or any part thereof, without the written consent of the township.
2. No staff or labor is to be furnished by Lessor, Lessee shall be liable and responsible for all janitorial, maintenance and cleaning personnel necessary for the scheduled activity and necessary to restore the same to an equal or better condition than prior thereto immediately following such activity.
3. The Lessee agrees to conduct its activities upon the premises so as not to endanger any person lawfully thereon and to indemnify and save harmless the Lessor against any and all claims for injury to person or property (including claims of employees of the Lessee or any contractor, subcontractor, or invitee) arising out of the activities contracted by the Lessee, its agents, members or guests or invitees.
4. Lessee shall comply with all laws of the United States, of the State of Michigan and all ordinances, rules and regulations of Hay Township and Lessee will not do nor suffer to be done anything on said premises in violation of such laws, ordinances, rules or regulations.
5. Lessee agrees to take out and pay for any permits and licenses required by any government authority and to pay any tax, or taxes, including amusement tax, incidental to the use of the demised premises under this lease.
6. Lessee shall be responsible for the application of insurance proceeds, if any, to the repair or replacement of the premises or property thereon necessitated by any damages caused by any circumstances, and if, the injury was not insured against, Lessee shall repair property thereon at the sole expense of Lessee.
7. Lessor shall **not** be liable in any manner for any loss, injury, or damage incurred by Lessee from acts of theft, burglary, or vandalism committed by either identified or unidentified parties.
8. Lessor shall be liable for loss, damage or injury resulting from structural defects of the building on the demised premises if the structural defects are not caused by the negligence of Lessee, and Lessee shall **not** be obligated to indemnify Lessor with respect thereto.

Lessee Signature \_\_\_\_\_

Date of rental \_\_\_\_\_